

Theseus Theses and Publications from Universities of Applied Sciences

Privacy notice

EU General Data Protection Regulation (2016/679), article 13-14

1. Controller

Arene ry.

The Rector's Conference of Finnish Universities of Applied Sciences Arene

Eteläranta 10

00130 Helsinki

Tel. 040 661 0461

Business ID: 1059534-3

2. The controller's representative and contact person concerning data protection

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AMKIT-consortium

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3. Data protection officer

Marjo Valjakka

Laurea University of Applied Sciences

Ratatie 22

01300 Vantaa

4. Name of the register

Theseus Theses and Publications from Universities of Applied Sciences.

5. Purposes of and legal basis for processing personal data

Universities of applied sciences' theses and public publications are published in the Theseus publication archive.

The registered users' personal data is processed in connection with the administration of user rights. The user's email address is used to communicate messages concerning the service's activities. Data is used to enable the service at the universities of applied sciences.

Regarding the data collected on Theseus, Arene acts as the controller and the National Library as the data processor. The legal basis for the processing of personal data is the controller's legitimate interest.

6. Data contents of the register

The publications' metadata and complete texts, data about the publications' publishing permits. The registered user's data:

- Name
- Email address

7. Basic source of data

Data that the student provided when the thesis was stored.

Data about the publication given on the publication storage form.

Bibliographic data collected from the publication.

The registered users, being the ones who maintain the service and upload material to the service, are saving their own data in the Theseus publication archives.

8. Basic transfers of data and groups of recipients

Publication data is publically available on the website. The publications' metadata is transported through the OAI-PMH interface to the following services: Finna, Open Access Theses and Dissertation OATD, OpenAire, Core and Bielefeld Academic Search Engine BASE.

Information on theses is provided to the person requesting it in accordance with the Act on the Publicity of the Activities of Authorities. Theses are public documents.

In accordance with the Act on Collecting and Preserving Cultural Materials (Laki kulttuuriaineistojen tallettamisesta ja säilyttämisestä 1433/2007), free copies of publications in the publication archive are stored in free copy libraries.

The processing of personal data is outsourced to subcontractors:

- No
- Yes, further information about the subcontracted processing: the National Library maintains the Theseus publication archive. The National Library is the controller.

The principal rule is that no data is transferred, but through links on social media connected to the service, data regarding the use of the service may be transferred to service providers, also to ones outside of the EU/EEA.

Publication data is publically accessible on the website also outside of the EU and EEA. Further information about publically accessible publications is found through the OAI-PMH interface.

For the time being, the service uses Google Analytics to track its own material, Google Analytics transfer information to outside the EU and EEA. Further information about Google Analytics' tracking is found on Google's webpage on data protection. If the user wish to prevent the tracking, he or she may do so via Google Analytics: <http://tools.google.com/dlpage/gaoptout>.

9. Registry security principles

The National Library is responsible for making sure that the publication archive is maintained and backed up. Developments are done through joint efforts between the AMKIT-consortium and the National Library. In the open publication archive the publications' metadata and the publications themselves are publically accessible online. Members from the universities' library personnel have separate user codes and passwords with which they can log on to the system and save data in Theseus. In addition, those maintaining the system at the National Library have their own user codes and passwords to maintain the system.

The data is only stored electronically. Only the employees at the National Library who are responsible for maintaining the service has access to its log data. In addition, the employees who are responsible on behalf of their organization for the processing of data have access to the registered users' data. This is possible because the employees at the organizations have their own user codes and passwords to log on and identify themselves on the service.

10. Time of storage and deletion of personal data

Data about the publications is stored in the system for as long as the publications are publically available.

11. Right to review

If the user wants to review what data on him or she is being stored in the service, he or she shall contact the service through the form on Theseus web page <https://www.theseus.fi/feedback>.

12. Right to require rectification and deletion of data

On Theseus, the user saves data about him or herself on the service. The data can be rectified by contacting the library at his or her own university.

The material and the data may contain personal data such as name or picture. If questions arise regarding personal data being stored in the service, or requirements of rectification or deletion of data, the Theseus user shall contact the university library, which has stored the data on the service.

To get information about the processing of personal data, please fill out the form on the Theseus webpage, <https://www.theseus.fi/feedback>. The user has the right to ask for rectification or deletion of his or her data.